



Lanzerac provides the ideal space for meetings, events and conferences.

There are seven in-door boardrooms and conferencing options to choose from - Cellar Hall, The Loft, The Drawing Room, Buchanan's Chambers, Master's Study, The Conservatory and the Private Dining venue. The picturesque setting of the Manor Lawns also offers the perfect opportunity for exclusive outdoor events.

With high end facilities, beautiful country charm and versatile venues which cater to a wealth of occasions, the functions at Lanzerac are defined by prestige and sophistication. We signify superb luxury and exceptional service, making it the most sought-after function venue for hosting private dinners, high profile events, corporate conferences, management meetings and launches.



## 

## Buchanan's Chambers

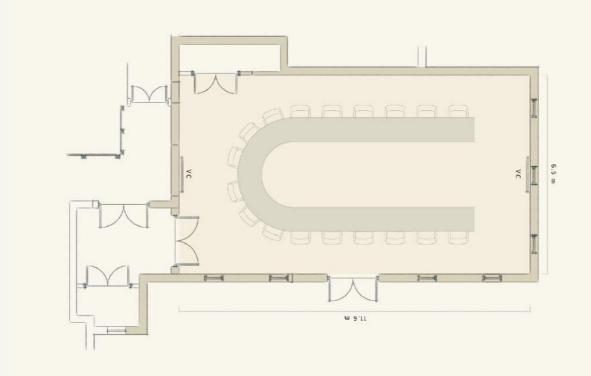
#### **CONFERENCING**

1 July 2023 - 30 June 2024

Full Day Conference Package - R815 Half Day Conference Package - R715

1 July 2024 - 30 June 2025

Full Day Conference Package - R905 Half Day Conference Package - R795



#### **CAPACITY**

Floor Area - 21.65m2 Width - 3.67m Length - 5.9m

Door Height - 2m Ceiling Height - 5.7m

Boardroom - 24 Pax









## The Loft

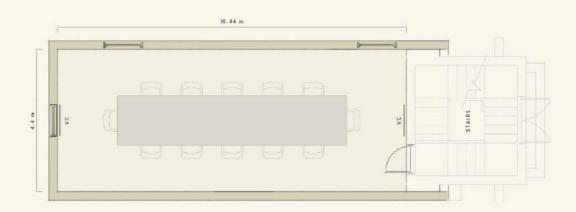
#### **CONFERENCING**

1 July 2023 - 30 June 2024

Full Day Conference Package - R815 Half Day Conference Package - R715

1 July 2024 - 30 June 2025

Full Day Conference Package - R905 Half Day Conference Package - R795



#### **CAPACITY**

Floor Area - 45.93m2 Width - 4.4m Length - 10.44m

Door Height - 1.85m Ceiling Height - 2.44m

Boardroom - 12 Pax









### Cellar Hall

#### CONFERENCING

1 July 2023 - 30 June 2024

Full Day Conference Package - R815 Half Day Conference Package - R715

1 July 2024 - 30 June 2025

Full Day Conference Package - R905 Half Day Conference Package - R795

#### **FUNCTIONS**

#### Venue hire:

R38 000 (Monday to Thursday) | R53 000 (Friday to Sunday)

#### Includes:

Cocktail tables with high back leather chairs
Round tables and banquet chairs
Round table cloth 3.3m in diameter and napkins
Cutlery, crockery and glassware for maximum capacity
Physical bar set-up, condiments, ice, glasses and barmen
Black and white chequered dance floor (5m x 6m)
Waiter service, DJ trestle table

#### **Excludes:**

Stationery, Food and beverage cost, Service gratuity,
All external supplier services i.e. DJ / photographer / décor & flowers

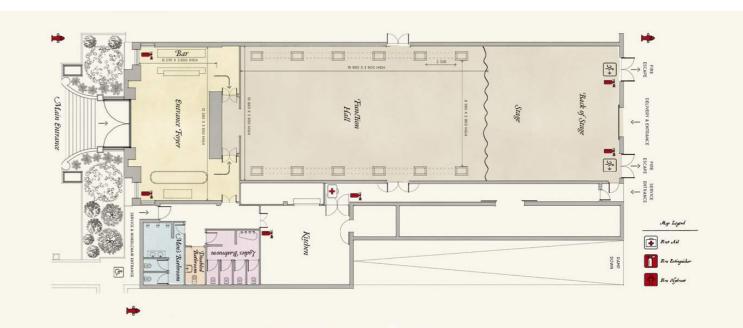
#### **CAPACITY**

Floor Area - 193.98m<sup>2</sup> Width - 10.6m Length - 18.3m

Door Height - 2.64m Ceiling Height - 3.9m

Banquet - 180 Pax School Room - 150 Pax Cinema - 200 Pax U-Shape - 30 Pax







## Cellar Hall - Foyer

#### **EXCLUSIVE DINING**

Setup Cost: R10 000

#### Includes:

One long table (min 6 guests, max 10 guests)

Banquet chairs, standard white napkins

Cutlery, crockery and glassware

Waiter service

#### **Excludes:**

Food and beverage costs

Service gratuity

All external supplier services i.e.

DJ / photographer / décor and flowers

Stationery

#### **FUNCTIONS**

#### Venue hire:

R15 000 (Monday to Thursday) | R20 000 (Friday to Sunday)

#### Includes:

Cocktail tables with leather high back chairs
or 3 round tables with standard white linen
Cutlery, crockery and glassware
Physical bar set up, condiments, ice, glasses and barmen
Waiter service

#### **Excludes:**

Food and beverage costs
Service gratuity
Décor and flowers
Stationery

#### **CAPACITY**

Floor Area - 193.98m2 Width - 10.6m Length - 18.3m

Door Height - 2.64m Ceiling Height - 3.9m

Cocktail - 40 Pax School room - 12 Pax U shape - 15 Pax Boardroom - 20 Pax







## The Drawing Room

#### **CONFERENCING**

1 July 2023 - 30 June 2024

Full Day Conference Package - R815 Half Day Conference Package - R715

1 July 2024 - 30 June 2025

Full Day Conference Package - R905 Half Day Conference Package - R795

#### **EXCLUSIVE DINING**

Venue hire:

R8 000

#### Includes:

One long 14-seater table
(min 6 guests, max 14 guests)
Leather chairs
Standard white napkins
Cutlery, crockery and glassware
Printed menus
Waiter service

#### **Excludes:**

Food and beverage costs
Service gratuity
Décor and flowers

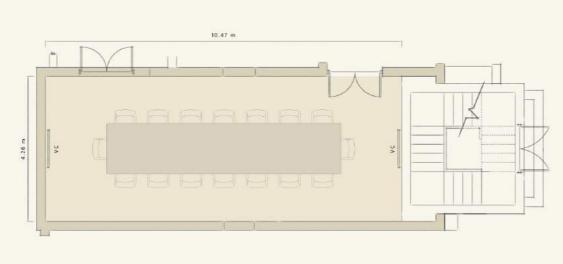
#### **CAPACITY**

Floor Area - 45.60m2 Width - 4.26m Length - 10.47m

Door Height - 1.85m Ceiling Height - 2.46m

Boardroom - 20 Pax









## Master's Study

#### **CONFERENCING**

1 July 2023 - 30 June 2024

Full Day Conference Package - R815 Half Day Conference Package - R715

1 July 2024 - 30 June 2025

Full Day Conference Package - R905 Half Day Conference Package - R795

#### **EXCLUSIVE DINING**

Venue hire:

R8 000

#### Includes:

One long 8-seater table
(min 6 guests, max 8 guests)
Leather chairs
Standard white napkins
Cutlery, crockery and glassware
Printed menus
Waiter service

#### **Excludes:**

Food and beverage costs
Service gratuity
Décor and flowers

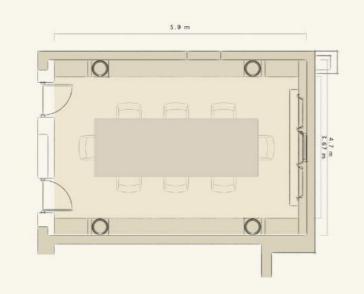
#### **CAPACITY**

Floor Area - 21.65m2 Width - 3.67m Length - 5.9m

Door Height - 2m Ceiling Height - 5.7m

Boardroom - 8 Pax









## The Conservatory

#### **CONFERENCING**

1 July 2023 - 30 June 2024

Full Day Conference Package - R815 Half Day Conference Package - R715

1 July 2024 - 30 June 2025

Full Day Conference Package - R905 Half Day Conference Package - R795

#### **EXCLUSIVE DINING**

Venue hire:

R8 000

#### Includes:

One long 12-seater table
(min 6 guests, max 12 guests)
Leather chairs
Standard white napkins
Cutlery, crockery and glassware
Printed menus
Waiter service

#### **Excludes:**

Food and beverage costs
Service gratuity
Décor and flowers

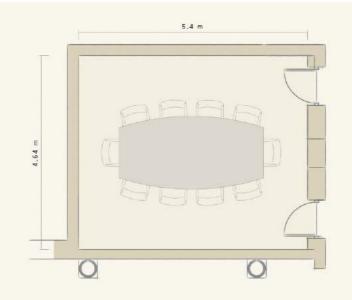
#### **CAPACITY**

Floor Area - 20.05m<sup>2</sup> Width - 4.64m Length - 5.4m

Door Height - 1.9m Ceiling Height - 3m

Boardroom - 10 Pax









## **Tasting Room**

#### **EXCLUSIVE DINING & FUNCTIONS**

Min 15 guests, Max 40 guests, Max 80 guests cocktail style \*Capacity subject to change due to legislation

#### Includes:

Tables and chairs
White Linen napkins
Cutlery, crockery and glassware
Physical bar setup, condiments,
ice, glasses and barmen
Waiter service

#### **Excludes:**

Food and beverage costs
Service gratuity
Décor and flowers



Venue hire:

R20 000 (Friday to Sunday)

R15 000 (Monday - Thursday)







## The Private Dining Room

#### **EXCLUSIVE DINING & FUNCTIONS**

Min 15 guests, Max 40 guests \*Capacity subject to change due to legislation

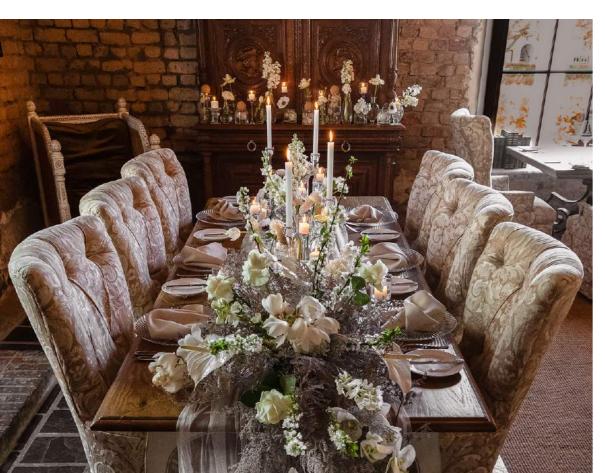
#### Venue hire: R20 000

#### Includes:

Tables and chairs
White Linen napkins and table cloths
Cutlery, crockery and glassware
Physical bar setup, condiments,
ice, glasses and barmen
Waiter service

#### **Excludes:**

Food and beverage costs
Service gratuity
Décor and flowers









# Our day conference packages include:

#### **FULL DAY PACKAGE**

1 July 2023 - 30 June 2024

Full Day Conference Package - R815

1 July 2024 - 30 June 2025

Full Day Conference Package - R905

#### Your full rate for the Full Day Package includes the following:

Room hire and setup by the Lanzerac Team Unlimited WiFi usage

Usage of Screen/LED, HDMI connection and multiplugs -

Ideal for hybrid meetings

Podiums and flip charts

Notepad and pen per person

Still and sparkling water

Arrival tea/coffee/rusks, mid-morning and afternoon tea/coffee with snacks

Two course set menu at the Manor Kitchen (for up to 50 guests)

#### HALF DAY PACKAGE

1 July 2023 - 30 June 2024

Half Day Conference Package - R715

1 July 2024 - 30 June 2025

Half Day Conference Package - R795

#### Your full rate for the Half Day Package includes the following:

Room hire and setup by the Lanzerac Team Unlimited WiFi usage

Usage of Screen/LED, HDMI connection and multiplugs -

Ideal for hybrid meetings

Podiums and flip charts

Notepad and pen per person

Still and sparkling water

Arrival tea/coffee/rusks, mid-morning and afternoon tea/coffee

with snacks

Two course set menu at the Manor Kitchen (for up to 50 guests)

#### Half Day Morning:

08h00 - 13h00, including lunch

#### Half Day Afternoon:

12h00 - 17h00, including lunch

#### **HOURLY PACKAGE**

1 July 2023 - 30 June 2024

R1450 per hour

1 July 2024 - 30 June 2025

R1595 per hour

For up to 15 guests and includes room setup by the Lanzerac Team, arrival tea/coffee with savoury snacks, notepad and pen per person, still/sparkling water, usage of Screen/LED, HDMI connection and multiplugs, ideal for hybrid meetings and unlimited WiFi.

## Additional items not included but available: (Price on request)

PA System with one microphone
Additional microphone
Additional flip chart
Data projector
Conference phone
Specialized technician
Hybrid facilities

\*Evening Conferences - Quote on request

